

CASH IN SCHOOL BUILDINGS

All money collected by District employees and by student organizations shall be deposited with the business office. The business office shall be in charge of accounting for all school and activity funds.

All money collected shall be receipted and accounted for and directed as soon as possible to the proper location for deposit. Procedures shall be developed by the administration for the collection and deposit of school monies.

CROSS REF.: 665-Rule, Guidelines for Collection and Deposit of School Monies

APPROVED: October 9, 1985
July 15, 2013
DECEMBER 18, 2017